



Pre-School Parent Drop Off & Pick Up Procedures (Clewell, Vallese and Geniton Classes)

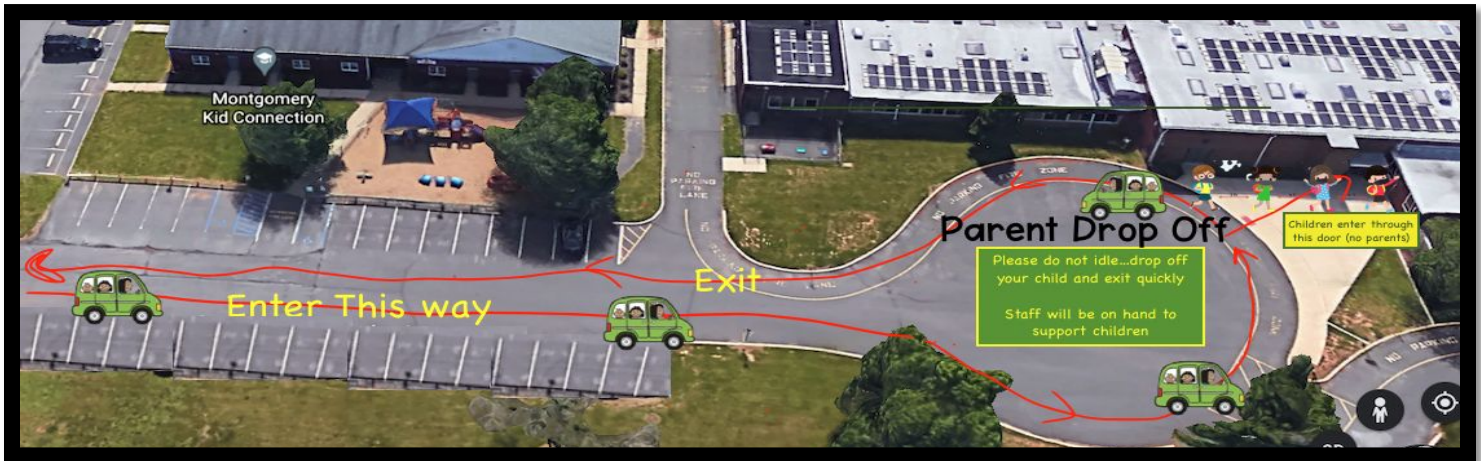


AM CLASS

Parent Drop Off & Parent Pick Up

AM Drop Off (9:35AM - 9:45AM)

Parents of preschool and Kindergarten students should drop students off by using the entrance to the WEST parking lot on Burnt Hill Road. Drive through the WEST parking lot and follow a counter-clockwise one lane pattern around the circle to drop off your child. OHES staff will be standing there to greet your child. Parking is not available or permitted on this side of the building.



AM Parent Pickup (12:15PM)

Parents of preschool students should follow the same practice as the AM Drop Off but pull up behind the 2 preschool busses. **Kindergarten students will be picked up at this same location.**





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PM CLASS

Parent Drop Off & Parent Pick Up

PM Drop Off (1:15PM)

Enter through Orchard Road through the main drive of the school. Please wait BEHIND all of the busses IN THE MAIN DRIVEWAY IN FRONT OF ORCHARD HILL. As they pull up, you may also pull up the main driveway until you reach the west entrance. Staff will be standing here to walk your child into the building.



PM Parent-Pickup (3:45PM)

Pick up location is in the same location as morning drop off. Using the entrance to the WEST parking lot on Burnt Hill Road, please come around the cul de sac and a staff member will bring your child to your car. *Please do NOT exit your car.* Please be prompt. Our busses will pull in at 3:55pm.

